

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

MEMBERS: 6 QUORUM: 3

Members are summoned to attend a Meeting of the Parish Council to be held on Wednesday 10 June 2026 at 7.30 pm in the Village Hall, Witcham, for the purpose of transacting the following business:

A G E N D A

- 26/084 To receive and accept any apologies for absence.
- 26/085 To receive declarations of interest from Councillors in respect of any items on this agenda in accordance with the Council's Code of Conduct.
- i) Pecuniary interests.
 - ii) Personal interests.
 - iii) Prejudicial interests (and to inform the Chairman if they wish to speak on the matter during public participation).
- 26/086 Dispensations: To note any new Dispensations granted: Nil.
- 26/087 To note monthly reports from County and District Councillors. (circulated).
Chairman to open meeting and invite County and District Councillors to speak.
- 26/088 Public Participation
To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f) and 3g)). Chairman to close meeting to public.
- 26/089 To approve and sign the minutes and confirm agenda of meeting of 13 May 2026.
- 26/090 Matters arising from previous minutes **(for information only)**.
- 26/091 Finance and Administration Matters
- a) To approve receipts and payments for June 2026. (to follow).
 - b) To receive Clerk's update regarding use of CIL money/moving earmarked reserves: plans for new cemetery/extension as no land available.
 - c) To receive and consider annual village inspection report MH/GB.
 - d) To receive new mileage rates for business use, effective 1.4.26.
- Exclusion of Press and Public:

- e) To consider whether under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Items 26/091f) to 26/091h) namely Village Hall Deed of Right of Way and Car Park, RSPB Lease and ECDC confidential correspondence as listed below, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.
- f) To receive update on Deed of Right of Way and Parking – Village Hall.
- g) To receive update RSPB lease.
- h) To received ECDC correspondence.

Chairman to re-open meeting to the public.

- 26/092 Recreation Ground and Cemetery Matters
- a) To receive monthly report on weekly inspections of play equipment and recreation ground, and to receive draft signage text for play area. (MH)
 - b) To consider application for Scouts to use recreation ground 28.6.26
- 26/093 Witcham Neighbourhood Plan and Development Community Facilities
To receive reports, including Community Actions and CCC Community Teams East 'Discovery Walk' 4.6.26 (MH)
- 26/094 Planning Matters
To note the following ECDC decision:
26/00194/FUL The Bungalow, Hive Road. Single storey side extensions and installation of rooflights and PV panels – Approved.
- 26/095 Highways and Streetlighting
- a) To note any items reported to Highways Authority.
 - b) To receive and note monthly speed data reports and update on Speedwatch sessions (MH/GB).
 - c) To receive any update on LHI application and approve representatives to attend the presentation if required.
- 26/096 Correspondence
To receive and note the following items of information/interest and invites (previously circulated):
East Cambs Parish and Community forum 26.5.26 community transport and health Zurich – Martyns Law
CAPALC Employment law, SIA pilot assessment and inspection, bulletins, code of conduct training, Environmental matters survey.
NALC CE bulletins and events
ECDC agendas and minutes, Council and planning; press releases, grants
ACRE Staying Connected – bulletins and various events.
CCC road closures, roadworks and events bulletin 1-15 July 2026
- 26/097 Date of next meeting: 8 July 2026.

SJBell
SJ Bell
CLERK/RFO
4.6.26

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest".